

Proposed Calendar

Receive & Review ICOC Annual Report for 2011

Description	Responsibility	Date	Status
ICOC 2011 Annual Report			
Proposed Layout & Content Emailed to Ad-hoc	Consultant	Early 11/2011	
Call for input from Subcommittee chairs	Consultant	Early 11/2011	
Present Draft to Ad-hoc Committee	Ad-hoc	Late 11/2011	#####
Revise Draft Report as appropriate	Consultant/Ad-hoc		#####
Exec/Gov Subcommittee Review & Consideration	Consultant/Ad-hoc	12/7/2011	
Editorial meeting with Ad-hoc Committee (if necessary)	Ad-hoc/Consultant	Mid 12/2011	
Exec/Gov Subcommittee Review & Consideration	Exec/Gov Subcommittee	1/4/2011	
Revise Draft Report as appropriate	Consultant/Ad-hoc		
Present ICOC Annual Report to ICOC for approval	ICOC	1/19/2011	

ICOC Meetings & Subcommittee Meetings (included for reference)			
Executive/Governance Subcommittee Meeting		12/7/2011	
ICOC Meeting		12/15/2011	
Executive/Governance Subcommittee Meeting		1/4/2011	
Audit Subcommittee Meeting		1/9/2011	
ICOC Meeting		1/19/2011	
Executive/Governance Subcommittee Meeting		2/1/2011	
Audit Subcommittee Meeting		2/2/2011	
ICOC Meeting		2/16/2011	